

Update your Data in the CareFirst Provider Directory

The CareFirst BlueCross BlueShield and CareFirst BlueChoice, Inc. (CareFirst) online provider directory connects your patients to medical care and services and ensures that other medical professionals can make referrals to in-network providers. Providers are required to review and update their data quarterly.

Professional providers, follow the steps below to check your data:

- Go to **Find a Doctor** on the carefirst.com homepage.
- Select *I am a CareFirst Guest*.
- On the *Find a Doctor or Facility* page, use the search field to locate your information in the directory.
- Select *View Profile* to review your information in the directory listing.

Verify the following information is accurate:

- All providers in your practice are listed
- Office phone number and physical address for appointments is correct
- Accepting new patients indicator
- Correct specialty for each provider
- Up to date education and medical school information
- Verify languages spoken

To make a correction:

Visit carefirst.com/updatepracticeinfo and follow the steps to update and attest your data using our self-service tool.

Note: You must review and attest that your information with CareFirst is accurate every 90 days in order to satisfy Consolidated Appropriation Act (CAA) mandate with us.

Updating Data in CAQH:

You must also update your data with CAQH Proview®. Visit carefirst.com/credentialing for more information.

Note: CareFirst's self-service tool is not integrated with CAQH Proview. Updating your data with CAQH does not satisfy the CAA mandate with CareFirst. All providers must attest their directory information in CAQH and with CareFirst directly.

Do you have a large practice?

If you have a large practice (20 providers or more) and are interested in receiving a roster of the current provider data for your group, please send an email to PDA@CareFirst.com and include the following information:

- Practice name
- Tax Identification Number
- Billing NPI
- Name of contact person and telephone number

A CareFirst representative will provide you with this information.